



## Notice of Regular Meeting

TO: Patricia Green Commissioner  
Liz Harrison, Chair  
Gary Stroud, Commissioner  
Elisha Underwood, Vice Chair  
Michelle Wright, Commissioner

You are hereby notified that the **4:30** pm, March 27, 2023, regular meeting of Brattleboro Housing Partnerships will be held on “**ZOOM**” will operate in a hybrid format, combining both the physical location and the ability to attend and participate in the meeting via Zoom. The physical location will be at 224 Melrose Street, masks are required.

### Join Zoom Meeting

<https://us02web.zoom.us/j/84876082452?pwd=WHhmeTJ6MVpJcjRYWXd4TnY0ZTIzUT09>

1- 888 788 0099 US Toll-free

Meeting ID: 848 7608 2452

Passcode: 702932

The agenda for the meeting is as follows:

1. Call to order:
2. Review Minutes from the February 27, 2023 Meeting:
  - a. **Potential Motion: To accept the minutes of February 27, 2023**
3. Resident and Citizen Participation:
4. Staff Reports Review:
  - a. Executive Director report
  - b. Property review and Property Managers report
  - c. Resident Wellness and Services Report
    - i. Program newsletters
  - d. HCV Administrator: Housing Choice Voucher Program, Shelter Plus Care, Report

5. Financial Review:
  - a. February 2022 comparable, (Tax credit fiscal year end)
  - b. February 2023 check listing
  - c. Check signing assignments: April Commissioner Stroud, May Commissioner Green
  
6. Board business:
  - a. Draft policy review: Grievance and Appeals for Applicants
    - i. Comments or requested changes
    - ii. **Proposed motion: To accept the Grievance and Appeals for Applicants Policy**
  - b. Draft policy review: Grievance and Appeals for Residents/ Participants
    - i. Comments or requested changes
    - ii. **Proposed motion: To accept the Grievance and Appeals for Residents/ Participants Policy**
  
7. 2023-2024 Fiscal Budget review
  - a. Board review of proposed draft budget for 4/1/2023-3/31/2024
  - b. Public remarks or questions
  - c. Enter executive session to discuss personnel matters.
    - i. **Potential motion: Enter executive session**
    - ii. Leave executive session
    - iii. **Potential motion: Leave executive session**
  - d. Board vote to approve budget
    - i. **Potential Motion: To accept the 2023-2024 BHP budget**
  - e. **Potential motion: To move the May 22, 2023 meeting to remote/ hybrid as a staff health accommodation.**
  
8. BHOI- Brattleboro Housing Opportunities Inc.
  - a. BHOI financial statement
  - b. BHOI update
  
9. Adjourn