



Low income housing- supporting independence, creating opportunities

MINUTES

Brattleboro Housing Partnerships
Monday, April 24, 2023 4:30 PM

The April 24, 2023 regular Brattleboro Housing Partnerships Board of Commissioners meeting was held in the Samuel Elliot Apartments Community Room at 107 Elliot Street at 4:30pm.

Call to order: The meeting was called to order at 4:30 pm by Chair Elizabeth Harrison, also present, Vice Chair Elisha Underwood, Commissioner Patricia Green, Commissioner Gary Stroud, Commissioner Michelle Wright, Lorelei Morrissette, Resident Services and Staffing Director and Christine Hazzard, Executive Director attended. Two Samuel Elliot Apartments residents attended.

BCTV representative attended and recorded the meeting.

1. **Reviewed minutes from the March 27, 2023 meeting. Commissioner Stroud moved to accept, seconded by Commissioner Greene, Approved 5-0**
2. Resident and Community Participation:
 - a. Resident asked that the bins with recyclables and compost be moved away from the building and closer to the exterior fence. The resident also commented the compost bin should be larger. E.D. Hazzard said she would let property management and maintenance know.
3. Staff Reports Review:
 - a. Executive Directors Report:
 - i. The board discussed the de-escalation training presented by Mourning Fox, and agreed additional training would be helpful for staff.
 - ii. Initial measurements and outcomes for the SASH For All Program were reviewed. ED will send the board the information presented to legislators.
 - b. Property Management Report:
 - i. Good response to long applications for RAD properties
 - ii. Vermont State Housing Authority holds Red Clover Commons waitlist which slows the lease up process. Also, the lack of parking is an issue for many applicants.
 - iii. **Motion: Commissioner Wright motioned to write off \$29,808.65 for four properties listed below, Vice Chair Underwood seconded the motion, approved 5-0.**
 - RCC: \$146.60 Deceased, \$637.71 Deceased
 - HAYES: \$7316.00 Nursing home, \$651.85 Moved, \$1,236.43 Deceased

It is the mission of Brattleboro Housing Partnerships to ensure the provision of quality low income and affordable housing within viable communities to support independence and create opportunity

- Moore Court: \$5,619 Evicted nonpayment, \$2,559.33 Evicted for cause, \$10,810.68 Evicted nonpayment.
- Ledgewood: \$831.05 Deceased
- Total: \$29,808.65

c. Resident Wellness and Services Report

- i. Hiring for a SASH Coordinator is ongoing.
- ii. BHP Communication tree reviewed.
- iii. Diversity banner competition winners reviewed. The new banners will be at every property.
- iv. Service newsletters reviewed:
- v. The Resident Advisory Communication Committee (RACC) meeting notes were reviewed.
 1. RACC is actively seeking new members, the hope is four from every housing site.

d. Section 8 program:

- i. The waitlist will be purged in the next few months to determine if the waitlist should be reopened.

4. Financial Review:

- a. March 2023 check listing: reviewed.
- b. Check signing assignments: May Commissioner Green, June Chair Harrison, Commissioner Wright

5. Board business:

- a. **Motion: Commissioner Wright motioned for the May 22, 2023 meeting to be held at Melrose Terrace with an option for remote access as a staff health accommodation, Commissioner Strout seconded the motion, approved 5-0**

6. BHOI:

- a. Financial Statements reviewed.
- b. No updates since last meeting

7. **Commissioner Stroud motioned to adjourn, Commissioner Green seconded the motion approved by a vote of 5-0**

Christine Hazzard, Secretary, April 26 2023