



## Notice of Regular Meeting

TO: Patricia Green Commissioner  
Liz Harrison, Chair  
Gary Stroud, Commissioner  
Elisha Underwood, Vice Chair  
Michelle Wright, Commissioner

You are hereby notified that the **4:30 pm**, February 26, 2024, regular meeting of Brattleboro Housing Partnerships will be held on “ZOOM” will operate in a hybrid format, combining both the physical location and the ability to attend and participate in the meeting via Zoom. The physical location will be at 224 Melrose Street, masks are required.

### Join Zoom Meeting

<https://us02web.zoom.us/j/84876082452?pwd=WHhmeTJ6MVpJcjRYWXd4TnY0ZTIzUT09>

1- 888 788 0099 US Toll-free

Meeting ID: 848 7608 2452

Passcode: 702932

The agenda for the meeting is as follows:

1. Call to order:
2. Review Minutes from the January 8, 2024 Meeting:
  - a. **Potential Motion: To accept the minutes of January 8, 2024 Meeting**
3. Resident and Citizen Participation:
4. Staff Reports Review:
  - a. 2023 Annual Report for the Town of Brattleboro
  - b. Executive Director report
  - c. Property review and Property Managers report
    - i. Write offs:
      1. AWR -\$3562.07 (Lease terminated for non-payment.)
      2. Hayes Court -\$7234.61 (Lease terminated for non-payment.)
      3. Hayes Court- \$74.95 (Deceased)
      4. Moore Ct- \$7234.61 (Lease terminated for non-payment.)

*It is the mission of Brattleboro Housing Partnerships to ensure the provision of quality low income and affordable housing within viable communities to support independence and create opportunity*

5. Ledgewood –\$22,654.71 (Lease terminated for non-payment.)
6. SEA- \$2885.34 (Lease terminated for non-payment.)
7. **Total Write offs: \$43,646.19**

**ii. Potential Motion: Approve \$43,646.19 in write offs for 5 properties**

- d. Resident Wellness and Services Report
  - i. SASH Flash and newsletters
  - ii. DRHO, SASH Annual Report
- e. HCV Administrator: Housing Choice Voucher Program, Shelter Plus Care, Report

5. Financial Review:

- a. December 2023 comparable, (Tax credit fiscal year end)
- b. December 2023 and January 2024 check listing
- c. Check signing assignments: March: Commissioner Green

6. Projects in progress:

- b. Melrose Terrace Re-Development: Review statement of work and development overview
- c. SASH for All Pilot Project: six month report

7. BHOI- Brattleboro Housing Opportunities Inc.

- a. BHOI financial statement
- b. BHOI update

8. Board business:

- a. **Potential Motion: Enter into executive session to discuss board member term**
- b. **Potential Motion: Begin regular meeting**

9. Adjourn