



*Low income housing- supporting independence, creating opportunities*

## **Notice of Regular Meeting**

TO: Patricia Green Commissioner  
Gary Stroud, Commissioner  
Elisha Underwood, Chair  
Michelle Wright, Vice Chair

You are hereby notified that the May 20, 2024, regular meeting of Brattleboro Housing Partnerships Board of Commissioners will be begin at 4:30 PM at the Ledgewood Heights Playground, and then move to the Ledgewood Heights Community Room, 62 Ledgewood Heights # 29, Brattleboro VT

The agenda for the meeting is as follows:

1. Call to order:
2. Tour of Ledgewood Heights Playground:
3. Resident/citizen participation and questions:  
  
Move to Ledgewood Heights Community Room
4. Review Minutes from the April 22, 2024 Meeting:
  - a. **Potential Motion: To accept the minutes of April 22, 2024 Meeting**
5. Staff Reports Review:
  - a. Executive Director report
    - i. Strategic Plan interim report 4/2024- DRAFT review
      1. BHP Organizational chart
    - ii. Ledgewood Height Playground press release
    - iii. July 5<sup>th</sup> Closure
      1. **Potential Motion: Close the BHP office on July 5, 2024 for BHP Staff appreciation**
  - b. Property review and Property Managers report
  - c. Resident Wellness and Services Report
    - i. SASH Flash and LEAP newsletter
  - d. Section 8 Administrator: Housing Choice Voucher Program, Shelter Plus Care, Report

*It is the mission of Brattleboro Housing Partnerships to ensure the provision of quality low income and affordable housing within viable communities to support independence and create opportunity*

6. Financial Review:

- a. March 2024 End of the fiscal year 2023-2024 comparable (Included for the June 2024 meeting.)
- b. Tax credit audits 2023: Red Clover Commons 1 and 2 and A.W. Richards (Included for the June 2024 meeting.)
- c. Check signing assignments: June-Commissioner Stroud; July – Commissioner Green; August – Commissioner Green.

7. Projects in progress:

- a. Melrose Terrace Re-Development:
  - i. Melrose Terrace Redevelopment Feasibility Report – DRAFT highlights
- b. SASH for All Pilot Project: Jake Bursky SASH For All Coordinator
  - i. SASH For All Promotional Flyer review

8. BHOI- Brattleboro Housing Opportunities Inc.

- a. BHOI financial statement

9. Board business:

- a. BHP updated board calendar
- b. BHP Board vacancy update
- c. BHP Employee Celebration
- d. BHP Board retreat

10. Adjourn