



*Low income housing- supporting independence, creating opportunities*

## Notice of Regular Meeting

TO: Patricia Green Commissioner  
Gary Stroud, Commissioner  
Elisha Underwood, Chair  
Suzie Walker, Commissioner  
Michelle Wright, Vice Chair

The meeting was noticed on Facebook, BHP website, and the Brattleboro Reformer. You are hereby notified that the September 23, 2024, regular meeting of Brattleboro Housing Partnerships Board of Commissioners will be held at 4:30 at the Samuel Elliot Apartments Community Room, 107 Elliot Street, Brattleboro, VT

The agenda for the meeting is as follows:

1. Call to order:
2. Resident/citizen participation and questions:
3. Review Minutes from the July 22, 2024 Meeting:
  - a. **Potential Motion: To accept the minutes of July 22, 2024 Meeting**
4. Board business:
  - a. Policy: Review draft of 2024 Weapon Policy
  - b. **(Optional) Potential Motion: To accept 2024 Weapon Policy to be effective immediately.**
  - c. Review Draft of Fiscal Year 2025-2026 Moving To Work Supplemental Plan
  - d. BHP Employee Celebration
  - e. BHP Board retreat
5. Staff Reports Review:
  - a. Executive Director report
  - b. Property review and Property Managers report
    - i. Proposed write-offs:
      - AWR- \$1,223.80 (lease terminated)
      - HC- \$348.77 (deceased)
      - SEA- \$30.38 (deceased)
    - ii. **Potential motion: Approve two write-offs totaling \$1602.95**
  - c. Resident Wellness and Services Report

*It is the mission of Brattleboro Housing Partnerships to ensure the provision of quality low income and affordable housing within viable communities to support independence and create opportunity*

- i. Resident Services Newsletters
  - d. Section 8 Administrator: Housing Choice Voucher Program, Shelter Plus Care, Report
    - i. Review Fair Market (FMR) Rents for 2025 with an increase of 10% over the HUD determined FMR for 2024
    - ii. Potential motion: To accept the Fair Market Rents for 2025 with a 10% increase to the HUD determined Fair Market Rent for Windham County VT**
- 6. Financial Review:
  - a. July and August 2024 check listings
  - b. Review July 2024 financial comparable
  - c. Check signing assignments: September – Commissioner Wright, October – Commissioner Walker
- 7. Projects in progress:
  - a. Melrose Terrace Re-Development:
- 8. BHOI- Brattleboro Housing Opportunities Inc.
  - a. BHOI update
  - b. Financial statement
- 9. Executive Session: Board Member Skill Development
- 10. Adjourn