



Regular Meeting Notes April 22, 2024

TO: Patricia Green Commissioner
Gary Stroud, Commissioner
Elisha Underwood, Chair
Michelle Wright, Vice Chair

The meeting was noticed on Facebook, BHP website, and the Brattleboro Reformer.
You are hereby notified that the April 22, 2024, regular meeting of Brattleboro Housing Partnerships Board of Commissioners will be held at Hayes Court Community Room

1. Call to order: The meeting was called to order by Chair Elisha Underwood at 4:34 pm. Also present were Vice Chair Michele Wright, Commissioner Patricia Green, Commissioner Gary Stroud, Executive Director Christine Hazzard, BCTV Representative recorded the meeting.
2. Reviewed Minutes from the March 25 meeting:
Motion to accept the minutes of March 25, 2024 as is made by Commissioner Stroud, seconded by Commissioner Green. Approved 4-0.
3. Resident and Citizen Participation: No residents or other citizens were present. One resident was present and suggested that there be more notification that the Board meeting was to be on-site – it would encourage more people to attend. This can be done by robo call to residents, notice on door and on SASH calendar.
4. Staff Reports Review:
 - a. Executive Director report. ED Hazzard reported that the new FY started April 1 which means the audit will commence.
 - b. Property review and Property Managers report- ED Hazzard reviewed some of the major projects under way – laundry upgrades, balcony railings, electricity at HC, Ledgewood playground.
 - c. Resident Wellness and Services Report reviewed.
 - i. SASH Flash and newsletters: Commissioners liked the more concise SASH report.
 - d. HCV Administrator: Housing Choice Voucher Program, Shelter Plus Care, Report reviewed.
5. Financial Review:

- i. Discussion about legal costs. ED Hazzard indicated there are initiatives that will hopefully reduce those in the future. .
 - b. Check signing: May- Chair Underwood; June-Commissioner Stroud; July – Commissioner Green; August – Commissioner Green.
 6. Projects in progress:
 - a. Melrose Terrace Re-Development: A draft redevelopment report has been submitted and will be reviewed at a meeting this week. As the Board representative, Commissioner Wright will be attending.
 - b. SASH for All Pilot Project: Very disappointing that the funding did not make it into the State budget. – will keep pursuing funding.
 7. BHOI- Brattleboro Housing Opportunities Inc.
 - a. Clarification on the oral health project. It is not for dental education but for helping residents with the costs of care. Staff will be defining process and procedures.
 8. Board Business:
 - a. There are four people who have indicated interest in serving on the Board. Chair Underwood and ED Hazzard are meeting with them. Town has indicated they will appoint in June.
 - b. Byron Stookey was honored for his years of dedication to BHP and to the whole community.
 - c. The Board meeting schedule should be changed so that May can be at Ledgewood to see the new playground and hear from residents.
Motion to move the May 20,2024 Board meeting to Ledgewood Heights to view playground and hear from residents, and to move the June 24, 2024 meeting to RCC was made by Commissioner Stroud and seconded by Commissioner Wright. Passed 4-0.
 9. **Motion to adjourn meeting was made by Commissioner Stroud and seconded by Commissioner Wright. Approved 4-0 at 5:25 pm.**

Christine Hazzard

BHA Secretary

4/25/2024