



Low income housing- supporting independence, creating opportunities

Notice of Regular Meeting

To: Commissioner Patricia Green
Commissioner Gary Stroud
Chair Elisha Underwood
Commissioner Suzie Walker
Vice Chair Michelle Wright

The following information was warned in the Reformer and on the BHP website.

You are hereby notified that the 4:30pm, January 5, 2026 regular meeting of Brattleboro Housing Partnerships will be held on "ZOOM" will operate in a hybrid format, combining both the physical location and the ability to attend and participate in the meeting via Zoom. The physical location will be at 224 Melrose Street.

Join Zoom Meeting

<https://us02web.zoom.us/j/84876082452?pwd=WHhmeTJ6MVpJcjRYWXd4TnY0ZTlzUT09>

1- 888 788 0099 US Toll-free

Meeting ID: 848 7608 2452

Passcode: 702932

The agenda for the meeting is as follows:

1. Call to order: The meeting was called to order by Chair Underwood at 4:30. Also present were Commissioner Stroud, and Commissioner Walker Executive Director Hazzard and BCVT Representative. One member of the Resident Advisory Communication Committee was present. Vice Chair Wright and Commissioner Green were absent.
2. Board reviewed Minutes from the December 22, 2025 Regular Meeting:
 - a. **Motion: Commissioner Walker Motioned to accept the minutes of the December 22, 2025 Regular Meeting, Commissioner Stroud seconded the motion. Approved 3-0.**
3. Resident and public participation: Resident and RACC member A.J. Hamel attended and asked a clarifying question about when exactly rent is due. E.D. Hazzard responded: It is due by end of day on the 5th of the month and considered late after the 5th of the month.
4. Staff Reports:
 - a. Executive Director reported updates on staffing, and the annual plans.

It is the mission of Brattleboro Housing Partnerships to ensure the provision of quality low income and affordable housing within viable communities to support independence and create opportunity

5. The Executive Director gave the board an update on the fire at 107 Elliot Street Fire which occurred on 12/27/2025. Written update to be sent to the board after the meeting.
6. **Motion: Commissioner Walker motioned to increase credit card capacity to \$50,000 for emergency use and approve Executive Director to apply for a Corporate Credit card for BHP, Commissioner Stroud seconded the motion. Approved 3-0.**
7. Financial Review:
 - a. November 2025 Comparable reviewed, replacement reserve amounts reviewed.
 - i. Chair Underwood asked if reserves could be used for the Samuel Elliot apartment damages if needed, E.D. Hazzard said yes.
 - b. Board reviewed check listings for December 1-23, 2025
 - c. Check signing assignments: January – Chair Underwood; February – Commissioner Stroud, March- Vice Chair Wright, April- Commissioner Green
8. Special Projects update:
 - a. Melrose Redevelopment update: Board reviewed timeline
 - b. Safety:
 - i. Board reviewed the \$20,877.10 estimate for surveillance cameras Hayes Court Community Building and one residential building, \$13,387.76 estimate for exterior cameras Moore Court. The board is aware of the expenses and feels comfortable with the E.D. moving forward with the work. No vote was made, as it was not needed under current procurement policy, but board appreciated E.D. bringing to the board as it was an unbudgeted expense.
9. Board Business:
 - a. Board reviewed the proposed HUD 2026-2027 Moving To Work Supplemental Plan and the 2026 Public Housing Capital Fund Annual Plan
 - b. **Motion: Commissioner Stroud motioned to approve the proposed HUD 2026-2027 Moving To Work Supplemental Plan and the 2026 Public Housing Capital Fund Annual Plan, Commissioner Walker seconded the motion. Approved 3-0.**
10. BHOI: People have been donating to BHOI for those impacted by the fire. BHOI would like to set up an online method for receiving donations.
11. **Motion: Commissioner Stroud motioned to adjourn, Commissioner Walker seconded the motion. Approved 3-0.**

Christine Hazzard

BHP Secretary
January 5, 2026