



Low income housing- supporting independence, creating opportunities

Notice of Regular Meeting

To: Commissioner Patricia Green
Commissioner Gary Stroud
Chair Elisha Underwood
Commissioner Suzie Walker
Vice Chair Michelle Wright

You are hereby notified that the 4:30pm, June 1, 2026 regular meeting of Brattleboro Housing Partnerships will be held in the Moore Court Community Room at 22 Moore Court #2, Brattleboro Vermont.

The agenda for the meeting is as follows:

1. Call to order:
2. Review Minutes from the April 27, 2026 Regular Meeting:
 - a. Potential Motion: To accept the minutes of the April 27, 2026 Regular Meeting.**
3. Resident and public participation:
4. Staff Reports:
 - a. Executive Director report
 - b. Occupancy Director Report
 - c. Resident Services Report
 - i. Review Program materials
5. Financial Review:
 - a. Review end of fiscal year 2025-2026 Comparable
 - b. Review check listings for April 2026
 - c. Review BHA expenses over \$10,000.
 - d. Samuel Elliot Apartments Fire Expenses as of 5/22/2026
 - e. Check signing assignments: June- Chair Underwood, July – Commissioner Stroud, August – Vice Chair Wright.
6. Special Projects update:
 - a. Melrose Redevelopment update:
 - b. BHP Office relocation:
 - i. Review lease agreement between BHP and World Learning for rental of temporary office space at the Bliss House

It is the mission of Brattleboro Housing Partnerships to ensure the provision of quality low income and affordable housing within viable communities to support independence and create opportunity

- ii. **Potential Motion: Authorize ED Hazzard to sign lease agreement between BHP and World Learning for rental of temporary office space at the Bliss House**
 - c. AW Richards HVAC system update:
 - i. Review Portfolio Services Agreement between Evernorth and BHP for HVAC repair project at AW Richards
 - ii. **Potential Motion: Authorize ED Hazzard to sign Portfolio Services Agreement between Evernorth and BHP for HVAC repair project at AW Richards**
 - d. Safety:
- 7. Board Business:
 - a. Review proposed substantive changes to chapters 1-15 of the Brattleboro Housing Partnerships Administrative Plan
 - i. **Proposed Motion: Approve substantive changes to chapters 1-15 of the Brattleboro Housing Partnerships Administrative Plan, to be implemented upon completion of the edits in the remaining chapters.**
 - b. Appreciation for staff and community partners
 - c. Board position term ending 6/2026
 - d. Strategic Planning: Review RFP
- 8. BHOI:
- 9. **Potential Motion: Enter into Executive Session if needed**
- 10. Adjourn