



Low income housing- supporting independence, creating opportunities

Notice of Regular Meeting

To: Chair Elisha Underwood
Vice Chair Michelle Wright
Commissioner Mitchell Hall
Commissioner Gary Stroud
Commissioner Suzie Walker

You are hereby notified that the 4:30pm, September 28, 2026 regular meeting of Brattleboro Housing Partnerships will be held in the Samuel Elliot Apartments Community Room, 107 Elliot Street, Brattleboro Vermont.

The agenda for the meeting is as follows:

1. Call to order:
2. Review Minutes from the July 27, 2026 Regular Meeting:
 - a. **Potential Motion: To accept the minutes of the July 27, 2026 Regular Meeting.**
3. Resident and public participation:
4. Executive Director Report
5. Special Projects update:
 - a. Melrose Redevelopment update:
 - i. New entity review- Christine Hart, BHA Development Director will join
 - ii. **Potential Motion: To approve establishing new BHA instrumentality “BHA Supporting Organization, Inc.” and approve officers Michelle Wright, President, Christine Hart- Secretary, Christine Hazzard- Treasurer, Lorelei Morrissette- board member, Elisha Underwood- board member**
 - iii. **Potential Motion: Remove Brattleboro Housing Authority as General Partner of West Brattleboro Terrace Limited Partnership and NECap Fund6 LP as Limited Partner of West Brattleboro Terrace Limited Partnership**
 - iv. **Potential Motion: Replace NECap Fund6 LP with Brattleboro Housing Authority as the Limited Partner and replace the Brattleboro Housing Authority with BHA Supporting Organization, Inc as the General Partner for The West Brattleboro Terrace, LP**
 - v. Review project timeline

It is the mission of Brattleboro Housing Partnerships to ensure the provision of quality low income and affordable housing within viable communities to support independence and create opportunity

vi. October 6th event with Congresswoman Balint

b. AW Richards HVAC system update:

6. Staff Reports:

- a. Occupancy Director report
- b. Resident Services report
 - i. Resident Services newsletters- August and September

7. Financial Review:

- a. Review check listings for July and August 2026
- b. Review Monthly Comparable July 2026
- c. Review expenses over \$10,000
- d. Samuel Elliot Apartments Fire Expenses
- e. Check signing assignments: September – Vice Chair Wright, October- Commissioner Hall

8. Board Business:

- a. 2027 Health insurance premiums review:
- b. Strategic Planning: appoint a BHA Commissioner to the planning committee
- c. Annual meeting- November 16th at noon
- d. Review equipment sale list
 - i. **Potential motion: Approve for the sale of listed items on Municipal sales website**
 - ii. **Potential motion: Allow BHP staff to purchase items prior to sale.**
- e. **Proposed Motion: Enter into Executive Session to discuss 2026-2029 snow removal proposals**
- f. **Proposed Motion: Authorize E.D. Hazzard to enter into 2026-2029 snow removal contracts for BHA and tax credit properties**

9. BHOI:

10. **Potential Motion: Enter into Executive Session if needed**

11. Adjourn